TRINITY CHRISTIAN HIGH SCHOOL

REQUEST FOR ADVANCE ABSENCE

Student Name _____

Date(s) of Absence (please submit this form at least 3 days before absence):

Dates you will miss school: _____

Reminder: School attendance policy limits absences to 5 days per quarter. All unwarranted absences will negatively impact a student's PABE (Participation, Attitude, Behavior, Effort) grade. Warranted Absences will not affect the PABE score. Absences can only be considered as Warranted for the following reasons: bereavement, school events, court proceedings, college visits and educational activities. This form must be completed and returned to the Front Desk at least 3 days before the absence for consideration as a ***Warranted Absence,*** *and no later than the day prior to an Absence as notification for all other advanced absence reasons.*

Parent's Request:
Briefly state the reason for the absence:

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_____ _____
Student Signature *Parent Signature*

For Office Use Only
____ Warranted
_____ Absence

_____
Principal / Vice Principal Signature Date